<<Your Logo>> **INVOICE**

<<Your Name>>

<<Address Line 1>>

<<Address Line 2>>

<<Postcode>>

<<Telephone Number>>

<<Email Address>>

**Invoice Number: <<Number>> Invoice Date: <<Date>>**

<<Contractor Name>>

<<Contractor Contact Name>>

<<Address Line 1>>

<<Address Line 2>>

<<Postcode>>

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Quantity** | **Unit Price** | **Amount** |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  | **Gross total** | **£** |
|  |  | **CIS deduction at 20%** | **-£** |
|  |  | **Net payable** | **£** |

|  |  |
| --- | --- |
| Payment Terms |  |
| Bank |  |
| Bank Address |  |
| Account Name |  |
| Sort Code |  |
| Account Number |  |